

RURAL MUNICIPALITY OF CARTIER

REGULAR MEETING

December 14, 2009

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cartier held on Monday, December 14, 2009 scheduled for 8:30 AM in the Municipal Council Chambers, 28 PR 248 South, in Elie, Manitoba.

ATTENDANCE

| | |
|-------------------------------|--------------------------------------|
| Reeve: | Roland Rasmussen – present |
| Ward Councillors: | |
| St. Eustache-Poplar Point: | Ken Beaudin – present |
| Elie-Glengarry: | Gerry Arnal – present |
| Dacotah-Springstein: | Dale Fossay – present (arrived at |
| Assiniboine Centre: | Marshall Piper – present (arrived at |
| Lido Plage-Whitehorse: | Andrew Peters – present |
| Chief Administrative Officer: | Anne Burns – present |
| Assistant CAO: | Janine Bray-Klimack - present |
| Public Works Administrator: | Tim deDelley – present |

CALL TO ORDER

Reeve Rasmussen called the meeting to order at 8:30 AM.

IN-CAMERA SESSION

421 – 09 Beaudin – Peters: BE IT RESOLVED THAT Council convene, in camera, as a Committee of the Whole, to discuss:

(i) Personnel

AND BE IT FURTHER RESOLVED THAT all matters shall remain confidential until a report is made public; time 8:35 AM.

CARRIED (4/0)

422 – 09 Arnal – Fossay: BE IT RESOLVED THAT Council re-convene its Regular Meeting of Council; time 10:10 AM.

CARRIED (4/0)

Janine Bray-Klimack and Tim deDelley joined the meeting.

MINUTES

423 – 09 Piper – Peters: BE IT RESOLVED THAT the minutes of the Regular Meeting held on November 23, 2009 and the Special Meeting Minutes of December 7, 2009 be and are hereby confirmed and adopted, with the following changes:

Landfill Site – Amendment of hours

CARRIED (6/0)

ADOPTION OF MEETING AGENDA

424 – 09 Fossay – Beaudin: BE IT RESOLVED THAT the meeting agenda as prepared by the Chief Administrative Officer be and is hereby adopted subject to the following additions:

5.8 Correspondence from MB Water Services Board

CARRIED (6/0)

PUBLIC WORKS ADMINISTRATOR REPORT

- 425 – 09 Peters – Piper: BE IT RESOLVED THAT the PWA report dated December 14, 2009 be and is hereby received as information.

CARRIED (6/0)

ROADSIDE MOWING CONTRACTS

- 426 – 09 Arnal – Beaudin: BE IT RESOLVED THAT the Roadside and Community Contracts for the period 2010 to 2012 as shown in the PWA Report of December 14, 2009 be hereby accepted.

CARRIED (6/0)

CARRIERE CRESCENT - ELIE

Tabled until additional information obtained.

2010 GRAVEL CONTRACT

- 427 – 09 Beaudin – Fossay: BE IT RESOLVED THAT Council hereby accepts the proposal dated December 11, 2009 from D. Humiski Trucking, High Bluff, Manitoba, for the year 2010, in amounts as shown therein at a price of \$14.48/per tonne for "C" traffic gravel and \$18.62/per tonne for limestone.

AND FURTHER THAT the Reeve and CAO are hereby authorized to sign the 2010 Traffic Gravel and 2010 Limestone Contract Agreements.

CARRIED (6/0)

DELEGATION RED RIVER BASIN COMMISSION

Robin attended meeting to review the Commission's future plans and outreach campaign.

MIT – RESPONSE LETTER

Letter dated received by Council as information.

ACCOUNTS

- 428 – 09 Peters – Piper: BE IT RESOLVED THAT payment of the following accounts are hereby approved or ratified, as the case may be:

\$ 96,463.29 – Cheques A20445 to A20520
\$440,808.27 – Cheques 014182 to 014216

CARRIED (6/0)

AUTHORIZATION TO PAY YEAR END EXPENSES

- 429 – 09 Arnal – Fossay: BE IT RESOLVED THAT the CAO be and is hereby authorized to pay or otherwise satisfy all financial obligations of the Municipality to accommodate the preparation of the Financial Report for the fiscal year ending December 31, 2009.

CARRIED (6/0)

REQUESTS FOR TAX INFORMATION

430 – 09 Peters – Arnal: WHEREAS from time to time the Rural Municipality of Cartier receives requests from financial institutions for tax information regarding their clients or potential clients;

AND WHEREAS this information has been provided to said financial institutions free of charge;

NOW THEREFORE BE IT RESOLVED THAT effective January 1, 2010 the Rural Municipality of Cartier will institute a fee of \$10/roll number to any financial institutions requesting tax statements and current tax information.

AND BE IT FURTHER RESOLVED THAT the charging of said fee shall be at the discretion of the Chief Administrative Officer.

CARRIED (6/0)

CARTIER MANOR SNOW CLEARING REQUEST

Received as information.

CANCELLATIONS / ADDITIONS OF ACCOUNTS 2009 TAX ROLL

431 – 09 Beaudin – Arnal: BE IT RESOLVED THAT the Accounts Receivable Reports 2009, and being:

- i) Utility Accounts – 2009
- ii) Miscellaneous Accounts – 2009

be hereby received as information;

AND FURTHER THAT the accounts recommended for cancellation or addition to the 2009 tax roll as shown hereunder:

| Name of Report | Recommended Cancellation | Recommended Addition to Tax Roll |
|------------------------|--------------------------|----------------------------------|
| Utility Accounts | \$5.44 | \$34,852.12 |
| Miscellaneous Accounts | \$10,791.53 | \$4,934.70 |

be and are hereby approved and confirmed for cancellation or addition to the 2009 tax roll, as the case may be;

AND FURTHER THAT the CAO is directed to make the necessary entries in the records of the Municipality to reflect these cancellations and additions;

AND FURTHER THAT any accounts added to the 2009 Tax Roll shall be collected in the same and like manner as taxes.

CARRIED (6/0)

DISCUSSION 2010 GARBAGE COLLECTION FEES

Tabled until additional information is obtained.

2010 INTERIM BUDGET

432 – 09 Fossay – Arnal: WHEREAS, Section 163 of the Municipal Act provides as follows:

“A Council may adopt an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year”;

AND WHEREAS Council deems it expedient to adopt an interim operating budget for the fiscal year 2010;

NOW THEREFORE BE IT RESOLVED THAT the following interim operating budget for the fiscal year 2010 is hereby adopted pending finalization of the 2010 Financial Plan:

OPERATING REQUIREMENTS

| | |
|-------------------------------------|------------------------------|
| General Government Services | \$499,700.00 |
| Protective Services | 207,250.00 |
| Transportation Services | 1,037,000.00 |
| Environmental Health Services | 90,000.00 |
| Public Health & Welfare Services | 35,000.00 |
| Environmental Development Services | 14,000.00 |
| Economic Development Services | 96,000.00 |
| Recreation & Cultural Services | 78,000.00 |
| Fiscal Services | 490,627.00 |
| Total Operating Requirements | <u>\$2,547,577.00</u> |

Total Withdrawal from Reserves \$284,000.00

Total L.U.D. of Elie Operating Requirements \$144,400.00

Total Cartier Utility Operating Requirements \$461,527.00

CARRIED (6/0)

MB WATER SERVICES BOARD NOTICE OF CHANGE IN WATER RATES

Letter dated December 7, 2009 from MWSB respecting increase in water rates. Received by Council as information.

CORRESPONDENCE

433 – 09 Beaudin – Piper: BE IT RESOLVED THAT the list of all correspondence received dated December 14, 2009 be received as information.

CARRIED (6/0)

CHIEF ADMINISTRATIVE OFFICER REPORT

434 – 09 Fossay – Arnal: BE IT RESOLVED THAT the CAO Report dated December 11, 2009 be and is hereby received as information.

CARRIED (6/0)

COMMON ANNIVERSARY DATE

435 – 09 Peters – Arnal: BE IT RESOLVED THAT a common anniversary date for vacation be authorized as of January 1 through to December 31 for all staff effective January 1, 2010.

CARRIED (6/0)

**MISCELLANEOUS ACCOUNTS
RECEIVABLE REPORT**

- 436 – 09 Peters – Piper: BE IT RESOLVED THAT the Miscellaneous Accounts Receivable Report (Invoice No. 5645 to 5656) for the period from November 23 to December 14, 2009 is hereby received by Council as information and approved.

CARRIED (6/0)

APPOINTMENT OF SENIOR ELECTION OFFICIAL

- 437 – 09 Arnal – Beaudin: WHEREAS sub-section 10(1) of *the Municipal Councils and School Boards Elections Act* provides that each elected authority must appoint a senior election official (SEO) who must manage and conduct all aspects of elections in the local authority;

AND WHEREAS the local authority may provide for remuneration of the SEO;

NOW THEREFORE BE IT RESOLVED THAT Roger A. Bouvier be appointed to the position of SEO for the Rural Municipality of Cartier;

AND FURTHER BE IT RESOLVED THAT the Rural Municipality of Cartier enter into an agreement with Roger A. Bouvier regarding fees and duties of the SEO;

AND FURTHER BE IT RESOLVED THAT the Reeve and the Chief Administrative Officer be authorized to sign the said agreement with Roger A. Bouvier, establishing the duties and remuneration of the SEO.

CARRIED (6/0)

FCM ANNUAL CONFERENCE

- 438 – 09 Beaudin – Arnal: BE IT RESOLVED THAT two members of Council and the CAO be hereby delegated to attend the Federation of Canadian Municipalities 73rd Annual Conference and Municipal Expo on May 28 – 31, 2010 in Toronto, Ontario;

AND BE IT FURTHER RESOLVED THAT all costs associated therewith be paid in accordance with municipal policy (Indemnity By-Law No. 1589-06).

CARRIED (5/1)

BY-LAW NO. 1606-09

REPEAL BY-LAW NO. 1576-04 – 3rd READING

- 439 – 09 Fossay – Piper: BE IT RESOLVED THAT By-Law No. 1606-09 repealing By-Law No. 1576-04 being a By-Law entering into agreement respecting conditions of employment and benefits to municipal employees is hereby read a third time, signed, sealed and adopted as a By-Law of the Rural Municipality of Cartier.

CARRIED (6/0)

In accordance with Section 137 of The Municipal Act, members present voted as follows:

| | FOR | AGAINST | ABSENT |
|------------------|------------|----------------|---------------|
| Roland Rasmussen | X | | |
| Dale Fossay | X | | |
| Gerry Arnal | X | | |
| Ken Beaudin | X | | |
| Andrew Peters | X | | |
| Marshall Piper | X | | |

**RM OF CARTIER POLICY P-17
SICK TIME LEAVE**

- 440 – 09 Arnal – Fossay: BE IT RESOLVED THAT RM of Cartier Policy P-17 – Sick Time Leave dated December 2009 is hereby adopted, as amended.

CARRIED (6/0)

**RED RIVER BASIN CONFERENCE
JANUARY 19-21, 2010 – GRAND FORKS, ND**

- 441 – 09 Piper – Peters: BE IT RESOLVED THAT Ken Beaudin and Marshall Piper be hereby delegated to attend the 27th Annual Red River Basin Land and Water International Summit Conference scheduled for January 19-21, 2010, Grand Forks, North Dakota;

AND BE IT FURTHER RESOLVED THAT all costs associated therewith be paid in accordance with municipal policy (Indemnity By-Law No. 1589-06).

CARRIED (6/0)

**MUNICIPAL OFFICIALS SEMINAR
MEMBERS DELEGATED**

- 442 – 09 Beaudin – Peters: BE IT RESOLVED THAT all members of Council, the CAO and the PWA be hereby delegated to attend the AMM Trade Show and Municipal Officials Seminar, April 14 and 15, 2010, Brandon, Manitoba;

AND FURTHER THAT all costs associated therewith be paid in accordance with municipal policy (Indemnity By-Law No. 1589-06).

CARRIED (6/0)

MMAA EDUCATION SEMINAR

- 443 – 09 Fossay – Arnal: BE IT RESOLVED THAT Anne Burns, Virginia Beckwith and Janine Bray-Klimack be hereby authorized to attend the MMAA Education Seminar *Administration – Financial Development Program*, Elkhorn Resort, Manitoba;

AND FURTHER THAT all costs incurred associated therewith be paid/reimbursed in accordance with municipal policy.

CARRIED (6/0)

RECEPTION OF PETITION

- 444 – 09 Peters – Piper: BE IT RESOLVED THAT the petition dated November 26, 2009 respecting drainage matters along a portion of PR 424 and signed by Randy Paetkau, Janette Rodewald, Estelle Regnier and Claude Regnier is hereby received as information.

CARRIED (6/0)

LA SALLE-REDBOINE APPOINTMENTS

- 445 – 09 Beaudin – Arnal: WHEREAS the Rural Municipality of Cartier is part of the La Salle Redboine Conservation District;

AND WHEREAS the Conservation District comprises of eight sub-districts which includes: (i) Lower Assiniboine; (ii) Lower La Salle; and (iii) Upper La Salle; each requiring an appointed member of Council from Cartier and appointment persons to represent Cartier as ratepayer officials;

THEREFORE BE IT RESOLVED THAT Council hereby appoints the persons named hereunder to the La Salle Redboine Conservation District sub-districts for a term 1 year term to expire December 2010 as follows:

| <u>Sub-district Name</u> | <u>Name of Appointed Members</u> |
|--------------------------|----------------------------------|
| Lower Assiniboine | Marshall Piper/Gordon Ducharme |
| Lower La Salle | Roland Rasmussen/Charles Fossay |
| Upper La Salle | Ken Beaudin/Claude Menard |

CARRIED (6/0)

MODULAR HOME REQUEST

Tabled until additional information is received.

IN-CAMERA SESSION

446 – 09 Fossay – Beaudin: BE IT RESOLVED THAT Council convene, in camera, as a Committee of the Whole, to discuss:

(i) Personnel

AND BE IT FURTHER RESOLVED THAT all matters shall remain confidential until a report is made public; time 12:05 PM.

CARRIED (6/0)

447 – 09 Peters – Piper: BE IT RESOLVED THAT Council re-convene its Regular Meeting of Council; time 12:20 PM.

CARRIED (6/0)

ADJOURNMENT

448 – 09 Beaudin – Arnal: BE IT RESOLVED THAT the meeting be and is hereby adjourned at 12:20 PM.

CARRIED (6/0)

Roland Rasmussen
Reeve

Anne Burns, CMMA
Chief Administrative Officer