

**RURAL MUNICIPALITY OF CARTIER**

**REGULAR MEETING**

**March 23<sup>rd</sup>, 2009**

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cartier held on Monday, March 23<sup>rd</sup>, 2009 scheduled for 7:00 PM in the Municipal Council Chambers, 28 PR 248 South, in Elie, Manitoba.

**ATTENDANCE**

Reeve:	Roland Rasmussen – present
Ward Councillors:	
St. Eustache-Poplar Point:	Ken Beaudin – present
Elie-Glengarry:	Gerry Arnal – present
Dacotah-Springstein:	Dale Fossay – present
Assiniboine Centre:	Marshall Piper – present (arrived 7:10 PM)
Lido Plage-Whitehorse:	Andrew Peters – absent
Acting CAO	Roger Bouvier - present
Acting Assistant CAO:	Virginia Beckwith – present
Public Works Administrator:	Tim deDelley – present

**CALL TO ORDER**

Reeve Rasmussen called the meeting to order at 7:00 PM.

**MINUTES**

103 - 09 Arnal-Fossay: THAT the minutes of the Regular Meeting held on March 9<sup>th</sup>, 2009 and the Special Meeting held on Tuesday, March 10<sup>th</sup>, 2009 with correction be and are hereby confirmed and adopted.

FOR: 4      AGAINST: 0  
CARRIED

**ADOPTION OF MEETING AGENDA**

104 - 09 Beaudin-Arnal: THAT the meeting agenda as prepared by the Acting Chief Administrative Officer be and is hereby adopted with the following additions:

4.3	Request for road signage at the junction of 55N & 10W
6.8	Letter from OWSIM Inc.
6.9	E-mail regarding RRC Sustainable Infrastructure Special Meeting

FOR: 4      AGAINST: 0  
CARRIED

**DELEGATION, SGT. DENIS JOLICOUER, RCMP HEADINGLEY  
DETACHMENT, 7:05 PM**

Reeve Rasmussen welcomed Sgt. Jolicoeur to the Council meeting. Sgt. Jolicoeur provided a policing activity report for the RM of Cartier from July to December, 2008. Sgt. Jolicoeur reported on initiatives to be undertaken in 2009 and asked Council if there were any concerns that they would like addressed. Reeve Rasmussen thanked Sgt. Jolicoeur for his report. Sgt. Jolicoeur left the meeting at 7:30 PM.

(Councillor Piper arrived 7:10 PM)

### **DELEGATION, FIRE CHIEF DAN BOUCHARD, 7:35 PM**

Reeve Rasmussen welcomed Fire Chief Dan Bouchard to the Council meeting at 7:35 PM. Fire Chief Bouchard provided Council with the 2009 Fire Department Budget and an explanation of the line items. Fire Chief Bouchard advised Council of fire department operations during 2008 and what is anticipated during 2009. Fire Chief Bouchard expressed appreciation to Council for their continued support. He requested Councils' opinion regarding the charging of fees for fire inspections within the municipality. Reeve Rasmussen thanked Fire Chief Bouchard for his presentation. Fire Chief Bouchard left the meeting at 7:55 PM.

### **PUBLIC WORKS ADMINISTRATOR REPORT**

105-09 Fossay-Piper: THAT the PWA report dated March 20<sup>th</sup>, 2009 be and is hereby received as information.

FOR: 5      AGAINST: 0  
CARRIED

### **MANITOBA GOOD ROADS ASSOCIATION SEMINAR**

106 – 09 Beaudin-Arnal: THAT all members of Council and the PWA are hereby authorized to attend the MGRA Geotextile Design in Highway Construction Seminar on April 15<sup>th</sup>, 2009 at 9:00 A.M. at the Keystone Centre in Brandon, Manitoba;

AND FURTHER THAT all costs incurred associated therewith be paid/reimbursed in accordance with municipal policy.

FOR: 5      AGAINST: 0  
CARRIED

### **REQUEST FOR ROAD SIGNAGE AT THE JUNCTION OF ROAD 55N & ROAD 10W**

Councillor Fossay reported on a request he had received to install signage in the vicinity of the junction of Road 55N and Road 10W. PWA was instructed to review this request and to take appropriate action.

### **ACCOUNTS**

107 – 09 Piper-Beaudin: THAT payment of the following accounts are hereby approved or ratified, as the case may be:

\$26,372.22 – Cheques A19524 to A19554  
\$25,805.00 – Cheques 13930 to 13940

FOR: 5      AGAINST: 0  
CARRIED

### **2008 AUDITED FINANCIAL REPORT**

108 – 09 Fossay-Arnal: THAT the following Reports as prepared by The Exchange Chartered Accountants for the fiscal year ended December 31<sup>st</sup>, 2008, being:  
i) Audited Financial Statements for the Rural Municipality of Cartier;  
ii) Supplementary Audit Report completed in accordance with the provisions of Section 190 of The Municipal Act.

BE HEREBY received and are hereby adopted.

FOR: 5      AGAINST: 0  
CARRIED

## **PUBLIC NOTICE OF THE 2008 AUDITED REPORT**

109 - 09 Fossay-Beaudin: WHEREAS the Reeve has tabled the audited financial statement for the year ending December 31, 2008 received from The Exchange Chartered Accountants;

AND WHEREAS Section 194 of the Municipal Act states that the Municipality must give public notice that a copy of the report is available at the municipal office for inspection during regular business hours by any person;

THEREFORE BE IT RESOLVED that the Administration is instructed to publish such notice.

FOR: 5      AGAINST: 0  
CARRIED

## **APPOINTMENT OF MUNICIPAL AUDITORS**

110 - 09 Piper-Arnal: WHEREAS, Section 184(1) of The Municipal Act requires that the Council of a municipality must appoint an auditor no later than August 31<sup>st</sup> in each year;

NOW THEREFORE BE IT RESOLVED that The Exchange Chartered Accountants is hereby appointed as municipal auditor for the Rural Municipality of Cartier for the fiscal year 2009 as per their proposal dated May 25<sup>th</sup>, 2006.

FOR: 5      AGAINST: 0  
CARRIED

## **2009 TAX LEVY BY-LAW NO. 1602-09 AND FINANCIAL PLAN**

111 - 09 Piper-Beaudin: THAT By-Law No. 1602-09 being a By-Law of the Rural Municipality of Cartier to adopt the 2009 Financial Plan of the Rural Municipality of Cartier and to impose tax levies and other tax rates for the year 2009 be and is hereby read a first time;

BE IT FURTHER RESOLVED that Council schedule the Public Hearing for the presentation of the 2009 Financial Plan for 7:00 PM on April 20<sup>th</sup>, 2009.

FOR: 5      AGAINST: 0  
CARRIED

## **CORRESPONDENCE**

112 - 09 Piper-Arnal: THAT correspondence received be dealt with as follows:

1. Association of Manitoba Municipalities (i) News Bulletin dated March 13, 2009  
(ii) 5<sup>th</sup> Annual Municipal Excellence Award

### **Received as Information**

2. E-mail from Mavis Taillieu, MLA, Morris Constituency Office – copy of letter sent to the Minister of Conservation and the Minister of Intergovernmental Affairs from Heather Stefanson, the PC Water Stewardship Critic and Stuart Briese, Intergovernmental Affairs Critic; regarding the Proposed Amendments to the Onsite Wastewater Management Systems Regulation.

### **Received as Information**

3. Copy of a letter from Mavis Taillieu, MLA, Morris to Peter Bjornson, Minister of Education requesting clarification regarding Ecole St. Eustache.

**Received as Information**

4. Fax from JR Cousins Consultants in regards to letter from Manitoba Conservation, Environmental Stewardship Division pertaining to the St. Eustache Wastewater Treatment Lagoon.

**Received as Information**

5. E-mail from Kim Enns, MAFRI – Capturing Opportunities Update

**Received as Information**

6. E-mail from Andrea Fontaine-Barry, Office of the Chief Medical Officer of Health regarding letter introducing the 2009 West Nile Virus Plan/Cost-Share Funding Program.

**Received as Information**

7. E-mail from Heather Sorko, EMO – Information sheets regarding sand bag suppliers for spring flood preparedness.

**Received as information.**

8. Letter from OWSIM Inc.

**Received as Information**

9. E-mail regarding RRC Sustainable Infrastructure Special Meeting

**Received as Information**

FOR: 5      AGAINST: 0  
CARRIED

**CHIEF ADMINISTRATIVE OFFICER REPORT**

- 113 – 09      Fossay-Beaudin: THAT the CAO Report dated March 20<sup>th</sup>, 2009 be and is hereby received as information.

FOR: 5      AGAINST: 0  
CARRIED

**MISCELLANEOUS ACCOUNTS  
RECEIVABLE REPORT**

- 114 – 09      Piper-Arnal: THAT the Miscellaneous Accounts Receivable Report (Invoice No. 5538 to 5545) for the period from March 5<sup>th</sup> to March 19<sup>th</sup>, 2009 is hereby received by Council as information and approved.

FOR: 5      AGAINST: 0  
CARRIED

**ADVERTISEMENT  
MANITOBA TOWN & COUNTRY**

- 115 – 09      Piper-Arnal: THAT the purchase of a one sixteenth page advertisement in the April 19<sup>th</sup>, 2008 edition of the Winnipeg Free Press Town & Country supplement be and is hereby approved by Council.

FOR: 1      AGAINST: 4  
DEFEATED

**MANITOBA FARM WOMEN'S CONFERENCE**

116 – 09 Fossay-Beaudin: THAT the municipality's sponsorship of the 23<sup>rd</sup> annual Manitoba Farm Women's Conference to be held November 1 – 3, 2009 at the Greenwood Inn & Suites, in Winnipeg, Manitoba in the amount of \$250 be and is hereby approved by Council.

FOR: 2      AGAINST: 3  
DEFEATED

**RM OF MACDONALD INVITATION TO MEET WITH MANITOBA CONSERVATION REGARDING PROPOSED ONSITE WASTEWATER MANAGEMENT SYSTEM REGULATIONS**

117 - 09 Piper – Arnal: THAT Dale Fossay and Andrew Peters are hereby authorized to attend the meeting with Donna Smiley, Program Coordinator with Manitoba Conservation in regards to the Proposed Onsite Wastewater Management System Regulations on Tuesday, March 31, 2009 at 10:00 a.m. at the RM of Macdonald municipal office, 161 Mandan Drive, Sanford;

AND FURTHER THAT all costs incurred associated therewith be paid/reimbursed in accordance with municipal policy.

FOR: 5      AGAINST: 0  
CARRIED

**MANITOBA PORK 2009 ANNUAL GENERAL MEETING & BANQUET**

Received as Information

**2009 MUNICIPAL OFFICIALS SEMINAR & MTCML TRADESHOW APRIL 15<sup>th</sup> TO 17<sup>th</sup> – BRANDON**

118 – 09 Piper - Beaudin: THAT all members of Council are hereby authorized to attend the AMM 2009 Municipal Officials Seminar and MTCML Tradeshow scheduled for April 15<sup>th</sup> to April 16<sup>th</sup>, 2009; and the "Ethical Moment & Effective Self Management" workshop scheduled for April 17<sup>th</sup>, 2009 in Brandon, Manitoba;

AND FURTHER THAT all costs incurred associated therewith be paid/reimbursed in accordance with municipal policy.

FOR: 5      AGAINST: 0  
CARRIED

**CAO POSITION**

119 – 09 Fossay - Beaudin: WHEREAS the RM of Cartier has posted the position of Chief Administrative Officer;

AND WHEREAS Council has completed interviews of 5 applicants;

THEREFORE BE IT RESOLVED that Anne Burns be appointed Chief Administrative Officer for the RM of Cartier effective May 1, 2009 at a starting salary of \$57,000 per annum;

AND FURTHER BE IT RESOLVED THAT Council provide a written offer of employment to Anne Burns as per attached document.

FOR: 5      AGAINST: 0  
CARRIED

**ADJOURNMENT**

120 – 09 Piper - Arnal: THAT the meeting be and is hereby adjourned at 8:30 PM.

FOR: 5      AGAINST: 0  
CARRIED

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**Roland Rasmussen**  
Reeve

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**Roger Bouvier**  
Acting Chief Administrative  
Officer