

RURAL MUNICIPALITY OF CARTIER

REGULAR MEETING

January 26, 2010

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cartier held on Tuesday, January 26, 2010 scheduled for 7:00 PM in the Municipal Council Chambers, 28 PR 248 South, in Elie, Manitoba.

ATTENDANCE

Reeve:	Roland Rasmussen – present
Ward Councillors:	
St. Eustache-Poplar Point:	Ken Beaudin – present (arrived at 7:02 PM)
Elie-Glengarry:	Gerry Arnal – present
Dacotah-Springstein:	Dale Fossay – present
Assiniboine Centre:	Marshall Piper – present (arrived at 7:05 PM)
Lido Plage-Whitehorse:	Andrew Peters – present
Chief Administrative Officer:	Anne Burns – present
Public Works Manager:	Tom Scoular – present
Public Works Administrator:	Tim deDelley – present

CALL TO ORDER

Reeve Rasmussen called the meeting to order at 7:00 PM.

Councillor Beaudin arrived at 7:02 PM.

MINUTES

34 – 10 Arnal – Fossay: BE IT RESOLVED THAT the minutes of the Regular Meeting held on January 11, 2010 are hereby confirmed and adopted.

CARRIED (5/0)

ADOPTION OF MEETING AGENDA

35 – 10 Peters – Beaudin: BE IT RESOLVED THAT the meeting agenda as prepared by the Chief Administrative Officer be and is hereby adopted subject to the following additions and deletion:

Addition	4.9	Advertising Signs
Deletion	5.2	Financial Report – December 31, 2009
Addition	7.12	CN Trains – Obstruction of Roads

CARRIED (5/0)

Councillor Piper arrived at 7:05 PM.

PUBLIC WORKS MANAGER REPORT

36 – 10 Arnal – Piper: BE IT RESOLVED THAT the PWM report dated January 20, 2010 be and is hereby received as information.

CARRIED (6/0)

PUBLIC WORKS ADMINISTRATOR REPORT

37 – 10 Beaudin – Arnal: BE IT RESOLVED THAT the PWA report dated January 25, 2010 be and is hereby received as information.

CARRIED (6/0)

MW&WW ASSOCIATION – ANNUAL CONFERENCE

- 38 – 10 Fossay – Peters: BE IT RESOLVED THAT Water and Wastewater Employees Jason Tanguay and Andrew Waldner are hereby authorized to attend the Municipal Water & Wastewater Association Annual Conference and Trade Show scheduled for March 14 to 17, 2010 in Winnipeg, Manitoba.

And further that all costs incurred associated therewith be paid/reimbursed in accordance with municipal policy.

CARRIED (6/0)

DELEGATION – WAYNE HENDERSON – WATER STEWARDSHIP

Mr. Henderson attended the meeting to discuss the Provincial requirements for drainage licencing.

MEETING RECESSED – PUBLIC HEARING

- 39 – 10 Fossay – Beaudin: BE IT RESOLVED THAT the Regular Meeting is hereby recessed for the purpose of holding scheduled Public Hearing on the following matter:

7:30 PM (i) Variation Use Order No. VO 01-2010 – Danelle Aspaas & Trista Ortynsky

and that the said Regular Meeting be reconvened at the conclusion of the said Public Hearing.

CARRIED (6/0)

VARIATION ORDER APPLICATION NO. 01-2010 ASPAAS / ORTYNSKY

- 40 – 10 Fossay – Beaudin: BE IT RESOLVED THAT Variation Order Application No. VO 01-2010 submitted by applicants Dean and Amber Gallant on behalf of registered owners Danelle Aspaas and Trista Ortynsky requesting to vary the following:

Minimum side yard requirement for a residence and detached garage in an Agricultural Zone

FROM: 25.0 Feet

TO: 4.5 Feet

– and –

Minimum side yard requirement of an accessory use building in an Agricultural Zone

FROM: 15.0 Feet

TO: 4.5 Feet

in an area zoned “A” – Agricultural Zone to allow for relocation of a house and a new detached garage is hereby approved.

DEFEATED (0/6)

CULVERT PURCHASE

- 41 – 10 Peters – Piper: BE IT RESOLVED THAT Public Works Management be and is hereby authorized to order culverts, couplers and flood-gates from Armtec Limited as shown in a price quotation ACT-005-2010 dated January 12, 2010; the cost thereof not to exceed \$27,000.00 (taxes extra).

CARRIED (6/0)

CULVERT PURCHASE

- 42 – 10 Fossay – Arnal: BE IT RESOLVED THAT Public Works Management be and is hereby authorized to order one 1050 mm diameter culvert and coupler from Armtec Limited as shown in a price quotation ACT-006-2010 dated January 12, 2010; the cost thereof not to exceed \$2,675.00 (taxes extra).

CARRIED (6/0)

PURCHASE OF CARBIDE BLADES

- 43 – 10 Peters – Piper: BE IT RESOLVED THAT the purchase of two sets of carbide blades for the 2010 season from Westcon Limited at a cost of \$2,400.00 (taxes extra) is hereby ratified by Council.

CARRIED (6/0)

J. R COUSIN CONSULTANTS LTD. – MISCELLANEOUS REPORTS

Received as information.

MB PRODUCT STEWARDSHIP CORPORATION CLOSURE OF MPSC ON MARCH 31, 2010

Received as information.

MULTI-MATERIAL STEWARDSHIP MANITOBA MMSM PROGRAM START-UP

Received as information.

WHITE HORSE VILLAGE TRAILER PARK WATER PRESSURE CONCERNS

Email received as information.

ACCOUNTS

- 44 – 10 Fossay – Arnal: BE IT RESOLVED THAT payment of the following accounts are hereby approved or ratified, as the case may be:

\$92,830.00 – Cheques A20613 to A20664
\$40,129.24 – Cheques 014235 to 014245 and 014249 to 14255
\$ 2,911.62 – Pre-Authorized Debit

CARRIED (6/0)

BY-LAW NO. 1605-09 ST. EUSTACHE BORROWING BY-LAW

- 45 – 10 Beaudin – Fossay: BE IT RESOLVED THAT By-Law No. 1605-09 being a proposed RM of Cartier By-Law to authorize the expenditure and borrowing of money for the completion of a Low Pressure Sewer System and Lagoon for the community of St. Eustache as a Local Improvement is hereby read for the second time.

CARRIED (6/0)

- 46 – 10 Arnal – Peters: BE IT RESOLVED THAT By-Law No. 1605-09 being a proposed RM of Cartier By-Law to authorize the expenditure and borrowing of money for the completion of a Low Pressure Sewer System and Lagoon for the community of St. Eustache as a Local Improvement is hereby read third time, signed, sealed and adopted as a By-Law of the Rural Municipality of Cartier.

In accordance with Section 137 of The Municipal Act, members present voted as follows:

	FOR	AGAINST	ABSENT
Roland Rasmussen	X		
Gerry Arnal	X		
Ken Beaudin	X		
Dale Fossay	X		
Andrew Peters	X		
Marshall Piper	X		

CARRIED (6/0)

**RENEWAL OF MEMBERSHIP
CENTRAL PLAINS INC.**

- 47 – 10 Piper – Peters: BE IT RESOLVED THAT the Municipality renew its 2010 municipal membership in Central Plains Inc. and that payment of the 2010 membership fee of \$3,162.00 be and is hereby approved by Council.

CARRIED (6/0)

**RENEWAL OF MEMBERSHIP
FEDERATION OF CANADIAN MUNICIPALITIES**

- 48 – 10 Fossay – Beaudin: BE IT RESOLVED THAT the Rural Municipality of Cartier renew its membership with the Federation of Canadian Municipalities for 2010-2011 at a cost of \$495.25.

CARRIED (5/1)

**RENEWAL OF MEMBERSHIP
MB GOOD ROADS ASSOCIATION**

- 49 – 10 Peters – Piper: BE IT RESOLVED THAT the Rural Municipality of Cartier renew its membership with the Manitoba Good Roads Association for 2010 at a cost of \$130.00.

CARRIED (5/1)

CORRESPONDENCE

- 50 – 10 Beaudin – Arnal: BE IT RESOLVED THAT the list of all correspondence received dated January 25, 2010 be received as information.

CARRIED (6/0)

CHIEF ADMINISTRATIVE OFFICER REPORT

- 51 – 10 Piper – Peters: BE IT RESOLVED THAT the CAO Report dated January 21, 2010 be and is hereby received as information.

CARRIED (6/0)

MISCELLANEOUS ACCOUNTS RECEIVABLE REPORT

- 52 – 10 Arnal – Fossay: BE IT RESOLVED THAT the Miscellaneous Accounts Receivable Report (Invoice No. 5658 to 5659) for the period from December 15 to 31, 2009 is hereby received by Council as information and approved.

CARRIED (6/0)

**OFFICE ADMINISTRATION POLICY OA-9
OFFICE HOURS OF OPERATION**

- 53 – 10 Beaudin – Fossay: BE IT RESOLVED THAT RM of Cartier Policy OA-9 – *Office Hours of Operation* dated May 2005 is hereby repealed.

CARRIED (6/0)

**PERSONNEL POLICY P-3
STAFF DISCIPLINE, DISMISSAL AND LAYOFF PROCEDURES**

- 54 – 10 Peters – Piper: BE IT RESOLVED THAT RM of Cartier Policy P-3 – *Staff Discipline, Dismissal and Layoff Procedures* dated January 2010 is hereby adopted.

CARRIED (6/0)

**PERSONNEL POLICY P-6
MUNICIPAL EMPLOYEES BENEFITS PROGRAM (MEBP)**

- 55 – 10 Arnal – Fossay: BE IT RESOLVED THAT RM of Cartier Policy P-6 – *Municipal Employees Benefits Program (MEBP)* dated January 2010 is hereby adopted.

CARRIED (6/0)

**PERSONNEL POLICY P-8
TRAVELING EXPENSE, MILEAGE AND
OUT-OF-POCKET REIMBURSEMENT**

- 56 – 10 Beaudin – Arnal: BE IT RESOLVED THAT RM of Cartier Policy P-8 – *Traveling Expenses, Mileage and Out-of-Pocket Reimbursement* dated January 2010 is hereby adopted.

CARRIED (6/0)

**PERSONNEL POLICY P-10
STAFF LEAVE**

- 57 – 10 Fossay – Peters: BE IT RESOLVED THAT RM of Cartier Policy P-10 – *Bereavement Leave, Compassionate Care Leave, Leave of Absence without Pay, Maternity Leave/Parental and Adoption Leave, Family Responsibility Leave, Pre-Retirement Leave* dated January 2010 as amended.

DEFEATED (3/3)

- 58 – 10 Fossay – Peters: BE IT RESOLVED THAT RM of Cartier P-10 be accepted as amended.

CARRIED (5/1)

PERSONNEL POLICY P-11
MUNICIPAL CREDIT CARD POLICY

59 – 10 Fossay – Beaudin: BE IT RESOLVED THAT RM of Cartier Policy P-11 – *Municipal Credit Card Policy* dated January 2010 is hereby adopted.

CARRIED (6/0)

PERSONNEL POLICY P-13
EMAIL USE POLICY

60 – 10 Peters – Piper: BE IT RESOLVED THAT RM of Cartier Policy P-13 – *Email Use Policy* dated January 2010 is hereby adopted.

CARRIED (6/0)

MAYORS, REEVES AND CAOs MEETING
MARCH 18, 2010 – TREHERNE, MB

61 – 10 Fossay – Arnal: BE IT RESOLVED THAT the CAO, Reeve and /or designate be hereby delegated to attend a Mayors, Reeves and CAOs meeting for the Central District scheduled for Thursday, March 18, 2010 in Treherne, Manitoba;

And Further That all costs associated therewith be paid in accordance with municipal policy (Indemnity By-Law No. 1589-06).

CARRIED (6/0)

CN RAIL – OBSTRUCTION OF CROSSING AT ROAD 17W

Council instructed the CAO to advise CN Rail of their concerns regarding the CN's obstruction of the crossing at Road 17W on Monday, January 25, 2010.

MODULAR HOME REQUEST

Received as information.

TEMPORARY PORTABLE ADVERTISING SIGN FOR
AIR TIGHT INSULATION INC. AND TROY LEGAULT

62 – 10 Peters – Beaudin: BE IT RESOLVED THAT the request from Yvan Richard, owner of Air Tight Insulation Inc. and Troy Legault, property owner to place a temporary portable advertising sign be and is hereby approved, subject to the following conditions:

- (i) Must comply with all MB Infrastructure and Transportation regulations; and
- (ii) The portable advertising sign be removed by July 1, 2010.

CARRIED (6/0)

IN-CAMERA SESSION

63 – 10 Fossay – Arnal: BE IT RESOLVED That Council convene, in camera, as a Committee of the Whole, to discuss:

- (i) Personnel

And be it further resolved that all matters shall remain confidential until a report is made public; time 10:05 PM.

CARRIED (6/0)

64 – 10 Beaudin – Fossay: BE IT RESOLVED THAT Council re-convene its Regular Meeting of Council; time 11:25 PM.

CARRIED (6/0)

ADJOURNMENT

65 – 10 Fossay – Rasmussen: BE IT RESOLVED THAT the meeting be and is hereby adjourned at 11:30 PM.

CARRIED (6/0)

Roland Rasmussen
Reeve

Anne Burns, CMMA
Chief Administrative Officer